

3RD PARTY PARENTS: PLEASE KEEP FOR YOUR RECORDS

3rd Party Financial Aid - Optional

(Outside Assistance from YMCA or CDA)

Financial Aid Application Form is NOT required by Kids' Care

3rd party financial aid programs are run independently of Kids' Care by outside agencies and are not affiliated with Kids' Care. You must contact them directly. All applications and correspondence regarding their financial aid must go through them.

3rd Party Financial Aid Contact Information

Their website is www.childcaresandiego.com. You can fill out an application online. Their toll-free # is 800-481-2151. We recommend you call them before applying online.

3rd Party Program Description

San Diego County has a centralized eligibility office. They are the primary contact for financial assistance from these 3rd party payers: County of San Diego, Child Development Associates, Inc. (CDA) and the YMCA. You would apply with the central office and they would put you on a waiting list. One of the 3rd parties would then pick your name from the list. Your time on the waiting list depends on the availability of their funds, your financial situation, and your needs. You might be chosen right away, or it could be months. Your child would attend our child care program, but the 3rd party would pay most or all of the fees. You are still responsible for our registration fee and any family fees required by 3rd party.

They work with parents/guardians who are working or looking for work, in job-related training, in school, homeless, medically incapacitated, or receiving child protective services.

Kids' Care 3rd Party Rules – VERY IMPORTANT

Attendance sheets: These sheets are to be signed in and out by you each day the child attends on the day of their attendance. **Please do not drop your child off or pick your child up without signing the 3rd party sheet. You must be the authorized signer and sign in black ink.** This is a 3rd party requirement. We have had the problem that signatures are not collected from parents until the site director catches up with the parent the following month to sign for days in prior periods. If our sheets are not submitted by the deadline (one week after the end of the month) with the proper signatures on the correct days with correct times in the correct ink we do not get paid. The site directors will attempt to have the attendance sheet in a binder marked "Third Party" available everyday at their desks. We understand many parents do not wish their 3rd party status to be made public by the attendance sheets sitting in plain view. Please help us to respect your privacy by making the effort to sign your sheet. If you or a staff member cannot find a 3rd party attendance sheet for you, please contact us immediately.

Attendance in general: 3rd party pays on the basis of approved days attended. Our non-3rd party parents pay whether their children attend or not. We do not have an hourly or daily program. In other words, your child must attend every day and during the entire time-slot you signed up for, not 3 days a week or only a couple of hours a day. It has to be a time slot we offer. If 3rd party cannot authorize you for M-F care that fits into one of our programs, you cannot be enrolled with Kids' Care or you must pay the difference between 3rd party reimbursement and the monthly Kids' Care rate. If you regularly miss days or hours you have signed up for or do not sign the 3rd party attendance sheet each day, you will be responsible for paying the difference between what we charge our private-pay parents and what 3rd party pays us.

Holiday and summer care: We staff for holiday and summer care based on enrollment figures on a daily basis. If you sign up for holiday or summer care and do not attend, 3rd party will not pay us and you will be billed for those days. Please only sign up for days you plan to attend, and contact us prior to any days that your child will not be attending (but you have previously signed up for) so that you are not charged. You cannot drop your child off for holiday care without preregistering.

Absences: If your child is going to be absent, you need to notify the site director and give the reason for the absence.

Family fees: If your 3rd party payer requires you to pay a family fee, we will be invoicing you for it and collecting it. If you do not pay it within 15 days of the invoice date, your child may be removed from our program. The family fees are a contractual requirement by 3rd party and are in your contract with them.